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Tele: 011-23074120

TATRAKSHAK MUKHYALAYA

Coast Guard Headquarters
National Stadium Complex
New Delhi - 110 001

AD/0100/AP

14 Jul 22

The Commander
{for CSO(P&A)}
Coast Guard Region (West)
Mumbai - 400 030

The Commander
{for CSO(P&A)}
Coast Guard Region (NE)
Kolkata - 700 157

The Commander
{for CSO(P&A)}
Coast Guard Region (East)
Chennai - 600 009

The Commander
{for CSO(P&A)}
Coast Guard Region (A&N)
Port Blair - 744 102

The Commander
{for CSO(P&A)}
Coast Guard Region (NW)
Gandhi Nagar - 382 010

The Commanding Officer
ICGS Delhi

DIGNIFIED LAST RITES TO ICG VETERANS

Introduction

1. Indian Coast Guard has traversed a long way in last 46 years and since the last few years, the Officers and men of pioneer batches of the service are now retiring after dedicated service of more than three and half decades. As the number of ICG veterans are gradually increasing over the years and majority of them are settling down either near metropolitan cities i.e, Delhi NCR/ Chennai/Mumbai/Kolkata or near the Coast Guard stations, where the basic CG/ Military facility can be availed by them.

2. Regional & District/ Station veteran cells have also been activated to support and address the issues of ICG Veterans vide this Headquarters letter OF/303/CG Veteran dated 12 Jan 21. The quoted letter though mentions assistance in last rites of the

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deceased veteran, however, detail w.r.t actions to be taken and by whom has not been enumerated to undertake the last rites in a dignified manner.

Applicability

3. In order to lay down guidelines, the Competent Authority has approved the following procedure to be adhered, to undertake the last rites of deceased ICG veteran in a dignified manner. The procedure would be applicable to all deceased ICG Veterans i.e. Officers, EPs and EFs

The Procedure

4. The NoK are expected to inform the demise to CGVC, New Delhi/ nearest ICG DHQ/ Station. On receipt of information of the demise of ICG Veteran, the nearest ICG DHQ/ Station (**under whose municipal limits the funeral is planned**) is to detail a representative of appropriate seniority (same or one rank lower). The detailed representative shall:-

- (a) Contact the family of the deceased to ascertain funeral details.
- (b) Inform the CGC/COMCG/COMDIS/ CO, Station about the funeral plans as applicable.
- (c) COMDIS/ CO, Station is to ensure following actions:-
 - (i) Detail ICG representative accompanied by adequate number of personnel, to attend the funeral.
 - (ii) Drape the coffin/pyre with ICG Ensign and lay a wreath on behalf of the DGICG.
 - (iii) Before the cremation/burial, the ICG Ensign is to be removed, correctly folded and handed over to the NoK (if so desired) or otherwise brought back to the DHQ/ Stations / Unit.
 - (iv) Provide grant to NoK for funeral arrangements of retired Officer and EPs/EFs from RWF / DWF / SWF as promulgated vide this Headquarters letter AD/0100/AP dated 25 Nov 19. Amount would be subsequently reimbursed by CGBA and CTS (Canteen Trade Surplus) demise grant.

Sl. No	Description	CGBA/CGAF Ex-Gratia	CTS Demise Grant	Total
(aa)	Retired Officer	20,000.00	40,000.00	60,000.00
(ab)	Retired EPs/EFs	10,000.00	40,000.00	50,000.00

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(d) In cases where the funeral is planned in fringes of the municipal limits of the nearest CG DHQ/ Station, the COMDIS/ CO Station is the final authority to decide on the assistance to be provided depending on availability of resources at the CG DHQ/ Station.

(e) In cases where funeral is planned outside the municipal limits of the nearest CG DHQ/ Station, the NoK is to seek the grant through local CG DHQ/ Station from CGBA and CTS. All such claims shall be duly supported by following documents:-

- (i) A written information of death by the NoK.
- (ii) A copy of PPO/copy of URC card duly attested by a gazetted Officer/Sarpanch etc.
- (iii) A copy of death certificate duly attested by a gazetted Officer/Sarpanch of the Village Panchayat, as applicable.

5. The OIC CGVC and CO of the Station/Unit would ensure that the procedure as mentioned is correctly followed. OIC CGVC of the local unit is to intimate the demise of CG Veteran by a signal to the Dte of Pers, Adm and CGBA at CGHQ.

6. The above mentioned procedure is to be followed by all CG units wherever the demise of CG Veteran is brought to the notice by relatives or friends of the deceased.

7. This being a matter of honor and respect for the CG Veterans, wide publicity of this policy is to be given through DHQs & Stations by displaying at URC. All Stations are to ensure that telephone numbers/mobile numbers/e-mail id of officers/ personnel to be contacted in case of demise of CG Veterans are updated regularly and should be displayed prominently at DHQ/ Station canteen notice board.

8. It is requested that contents of this letter may be disseminated to all units under command for information and compliance.


(Kajal Roy)
Deputy Inspector General
Principal Director (Admin)
for Director General

Copy to:

The Commander
Coast Guard Western Seaboard
Mumbai - 400030

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The Commander
Coast Guard Eastern Seaboard
Visakhapatnam-530011

The Officer-in-Charge
Bureau of Naviks
Cheetah Camp, Mankhurd
Mumbai – 400 030

Internal:-

All Principal Directorates/CLO/CO, ICGS Delhi/ PRO

Copy to:-

CGA/DGICG

SO/ADG CG

SO/DDG (Ops & CS)

SO/DDG (M & M)

SO/DDG(AV)

SO/DDG (CGSB)

SO/DDG (HRD)

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